

Templemoor Infant and Nursery School
Nursery Admissions Policy
2021 Admission

This policy applies to admissions in September 2021 only

<u>Application Dates</u>

Applications Open: Tuesday 14th April 2020
Application Deadline: Friday 22nd January 2021
Offers sent out by Friday 12th February 2021

Templemoor Infant and Nursery School
Nursery Admissions Policy 2021

The following policy has been agreed by the Governing Body and applies to the Nursery only. We are an inclusive school that welcomes children from all backgrounds and with all abilities.

Introduction

The purpose of this policy is to set out clear, transparent and fair admission procedures for those parents and carers wishing to access all strands of our outstanding education and childcare provision. Templemoor Nursery provision is provided in the following ways:

- The Nursery provides 15 or 30 hours (if eligible against government criteria) funded education for three year olds until the start of primary school.
- Extra sessions for Nursery school children – which enables parents to increase their child's 15 or 30 hour funded provision (Lunchtime provision, Paid For Sessions, Breakfast Club and After School Club sessions). This is a self-sustaining area of our provision and a charge is made for extra sessions taken.

Nursery School Options from September 2021

Templemoor Nursery has the capacity to admit 52 full time children into Nursery in September 2021. The Nursery provides places for children who are entitled to both 15 hours funding and 30 hours funding.

15 Hours Funding

For children in receipt of 15 hours funded nursery education entitlement we offer parents and carers two options for taking this up as shown below:

Option A

Mornings, Monday to Friday, 8:30am to 11:30am.

Paid for Lunchtime Session

A 50 minute lunchtime session from 11:30am to 12:20pm is available for parents to select for a charge of £6.50 which includes a hot school lunch, or £4.00 if parents provide a packed lunch.

Option B

Afternoons, Monday to Friday, 12:20pm to 3:20pm.

A 50 minute lunchtime session from 11:30am to 12:20pm is available for parents to select for a charge of £6.50 which includes a hot school lunch, or £4.00 if parents provide a packed lunch.

30 Hours Funding

For children who fulfill the government eligibility criteria as set out below, and who are in receipt of 30 hours free entitlement they will be offered sessions that run from 8:30am to 3:20pm Monday to Friday. A 50 minute

lunchtime session from 11:30am to 12:20pm is available for parents to select for a charge of £6.50 which includes a hot school lunch, or £4.00 if parents provide a packed lunch.

Eligibility Criteria for 30 Hours Funding

Not all 3 and 4 year olds will be entitled to 30 hours funding. The most up to date information says eligibility for the free entitlement will include households where:

- both parents are working or one parent is working in lone parent families. This will be defined as earning the equivalent of 16 hours per week on national minimum wage and can include self-employment.
- both parents are employed but one or both of them are temporarily away from the workplace on parental, maternity, paternity or adoption leave.
- both parents are employed but one or both of them are temporarily away from the workplace on statutory sick pay.
- one parent is employed and one parent has substantial caring responsibilities based on specific benefits received for caring.
- one parent is employed and one parent is disabled or incapacitated based on specific benefits.

Parents will remain eligible for the free entitlement if they access tax credits, universal credit, tax-free childcare and other childcare schemes to help pay for any additional childcare they need in addition to their free entitlement.

Parents are invited to express their preference for a 30 hour place on the Nursery Application Form but this is no guarantee that they will be offered this option, as this will depend on the number of places available and their child's rating against the admissions criteria (see 'Criteria for Admissions' below).

How Parents can apply for their child to be admitted to our Nursery

Children are admitted to our Nursery in the September of the academic year they become four (the September following their 3rd Birthday). If a child does not start in September 2021, we may also admit at other times within the academic year subject to the availability of places and staffing.

Children who will have turned 3 years old on January 1st will be considered if any places remain unfilled after the September intake subject to availability. Children who will have turned three years old by April 1st will be considered if any places remain unfilled subject to availability. These parents will be sent notification by the final week of the first autumn half term or by the final week of the spring half term.

Process:

1. Application Form to be completed and returned to school office after the application opening date and before the deadline (see front of policy).
2. All applications are kept by the school office.
3. The inclusion of a child's name on the list does not constitute a guarantee of a place.
4. Parents/carers will be informed of an offer of a place on a date agreed amongst local Nurseries. This is usually at the beginning of the February half term holiday, but may change when agreed by Trafford Primary Headteachers.
5. Parents/carers reply to the correspondence to confirm whether or not they are accepting the place offered.

Criteria for Admissions

These criteria have been laid down by the Governing Body of Templemoor Infant and Nursery School and places will be allocated based on the order in which they are listed.

1. Looked After Children and all previously Looked After Children. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority, in the exercise of their social services functions (as defined in Section 22(1) of the Children Act 1989). Previously Looked After Children are children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. Children who live in the catchment area of the school who will have a sibling attending Templemoor Infant and Nursery School or Moorlands Junior School at the time of the applicant's proposed admission (This includes half/step/adopted/foster brothers or sisters, and any other children, who are living at the same address as part of the same family unit).
3. Children who live in the catchment area of the requested school.
4. Children, who live outside the catchment area of the school, with a sibling attending Templemoor Infant and Nursery School or Moorlands Junior School at the time of the applicant's proposed admission (This includes half/step/adopted/foster brothers or sisters, and any other children, who are living at the same address as part of the same family unit).
5. Children who live nearest to the requested school, calculated in a direct straight line from the child's permanent place of residence to the school.

Children in receipt of 30 hours free entitlement funding will also need to fulfil the government's eligibility criteria.

It must be remembered that although your child may be offered a place in the Nursery, there IS NO GUARANTEE of a Reception place the following year. PLEASE NOTE - this could apply even if your child has a sibling at either school.

How Parents can apply for additional paid for sessions (for parents and carers in receipt of 15 hours funding - chargeable).

At the time when offers of places are being made, the number of Paid For sessions available will be decided by the Headteacher.

The school does not guarantee that a Paid For place will be available to each funded place.

Process:

1. Applications for funded places and Paid For places are made on the same application form by the determined deadline.
2. The Headteacher determines the number of additional sessions available.
3. The information on charges will be available on the school website or from the school office.
4. Applicants will be informed whether or not they have been offered additional sessions (chargeable) within their offer of a funded place.
5. Places must be accepted/agreement documents returned by the determined deadline.

Please also refer to the school's charging policy.

Oversubscription criteria for charged places are identical to the criteria for funded places.

Applications for funded places take priority.

Monitoring and Review

This policy will be reviewed annually in the Spring Term with the Admissions Authority in the light of any changed circumstances in our school or the local authority.