## **Templemoor Infant and Nursery School**



# The welfare, safety and security of all children in our school is of paramount importance to all members of the Templemoor community.

This information sheet provides a summary of our safeguarding and child protection procedures for prospective candidates at the recruitment stage. Please refer to our full safeguarding policy documents on our school website (templemoorinfants.co.uk) for more details.

### **Recruitment and Vetting**

- CVs will **NOT** be accepted. Candidates **MUST** use the official application form.
- Providing false information is an offence and could result in an application being rejected, or summary dismissal if the applicant has been selected, and possible referral to the police.
- Applicants must complete a self-disclosure form.
- At least one member of the recruitment panel has been trained in Safer Recruitment.
- At least two references will be sought for all prospective staff members at interview stage, including one from the most recent employer.
- All staff members will be required to undergo an enhanced DBS (Disclosure and Barring Service) check, which will be repeated periodically.
- Knowledge and understanding of safeguarding children will be explored at interview.

#### **Safeguarding Policies**

- All staff members must adhere to our safeguarding policy, which has been written in line
  with current national guidance and legislation, having regard to their responsibilities for
  reporting any concerns to the designated safeguarding lead.
- All staff members must undertake child protection training and repeat this training annually.

### **Safe Learning Environment**

 All staff members must adhere to other related policies and guidance, e.g. health and safety policy, risk assessments, e-safety policy etc. in order to maintain a safe learning and working environment for all.

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