



July 2018

Dear Applicant,

After School Club Playworker

15 hours per week – 3pm to 6pm Monday to Friday – Term Time Only plus 5 days INSET

Salary grade: Band 1, Pt 6-10 (unqualified) or Band 2, Pt 11-15 (qualified)

Thank you for taking the time to consider joining Templemoor Infant and Nursery School as an After School Club Playworker for our popular After School Club.

Templemoor is a happy, vibrant, over-subscribed infant and nursery school, with beautiful, extensive grounds located in Sale Moor, Trafford. The school runs its own highly regarded Out of School Club throughout the year known as 'The X Club'. The club provides for pupils aged 3 to 11 years from both Templemoor Infant and Nursery School and Moorlands Junior School. The demand for After School club provision has increased significantly over the last few years. We now require extra After School Club Playworkers to work in close partnership with our After School Club team to ensure that the After School Club provision continues to be a warm, welcoming and successful out of school care facility.

The Application Pack can be downloaded from our website at templemoorinfants.co.uk and consists of:

- This covering letter
- A Job Description and Person Specification
- Application Form
- Safeguarding Information Sheet
- Self-disclosure form
- Reference pro-forma (for information only)
- Privacy Notice for Job Applicants

The selection process is as follows:

STEP 1	The closing date for applications is at 12pm on Friday 7 th September 2018. Application Forms and Self-disclosure forms must be emailed to recruitment@templemoor.trafford.sch.uk and marked FAO The Headteacher or posted to the school address.
STEP 2	The recruitment panel, consisting of the Headteacher, Extended Services Manager and School Business Manager will meet on Friday 7 th September 2018 to shortlist. Successful applicants will be

	contacted by email by the end of the day. Reference requests will be sent out. Unsuccessful applicants will not be contacted.
STEP 3	Interviews will take place on Tuesday 11 th September 2018.

I wish you the very best of luck with your application.

Kind regards,



Stuart Hodgson
Headteacher

