



Name of Committee & Year	Headteachers Pay and Performance Committee 2021 to 2022	
Committee Chair	Dr. N. Jones	
Membership	<p>Mrs. J. Davenport Mrs. M. Haddock</p> <p>The Headteacher and Staff Governors are disqualified from being a member of this committee.</p> <p>Committee members will be excluded from membership of the Governors' Appeal Committee where convened to consider a pay appeal.</p>	
Clerk	Trust GS	
Number of meetings per academic year	The committee will meet 2 times each year, with additional meetings where required.	
Quorum	Quorum for the meeting will be 2 committee members.	
Remit, Agendas and Minutes	<p>To carry out the Headteacher's Annual Performance Review as laid down in current legislation and in the School's Appraisal Policy.</p> <p>To arrange to meet with an External Adviser to discuss the Headteacher's performance targets.</p> <p>To decide, with the support of the External Adviser, whether the targets have been met and to set new targets annually.</p> <p>To monitor through the year the performance of the Headteacher against the targets.</p> <p>To make recommendations to the Finance Committee in respect of awards for the successful meeting of targets set.</p> <p>Ensure that new and existing committee members undertake Governor Services Training on performance management within schools.</p>	

Approval	Signed (Chair of Committee) Date 16 th November 2021
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